



EXISTING ROOF CHECKLIST

For use when the roof is in good condition and is not being replaced.

ALL PHOTOS MUST BE SITE SPECIFIC

verified by geolocation stamp or home address visible in photo

- ☐ Verify if dwelling is eligible (Section 2.2)

- 📷 Documentation: 4 elevation photos, one from each face of dwelling



If elevated roof-mounted (rooftop) deck(s) are present on the home, engineering evaluation is required. Refer to [Technical Bulletin FH 2022-03](#) for additional information and requirements.

- ☐ Verify if foundation qualifies (Sections 2.3 and 2.4)

- 📷 **Documentation:** For slab on grade and stem-wall foundations with no access to crawl space, a minimum of 1 photo from each elevation is acceptable. For all other foundation types, 4 photos minimum showing the foundation type and any positive connections to structure are required. Photos should be close enough to clearly see connections/anchorage.

- ✖ **Observation of dry-stack foundation automatically DISQUALIFIES the home**

- ☐ Verify Roof Structural Members (Section 2.5)

- 📷 **Documentation:** 1 photo minimum showing at least 3 exposed roof members (i.e. trusses, rafters) with tape measure between roof members to show on center spacing.

- ☐ Verify Roof Deck and Roof Cover (Section 3.1)

- 📷 **Documentation:** 1 photo of sheathing type and thickness, i.e. plywood/OSB grade stamp or sheathing edge with tape measure

- 📷 **Documentation:** 4 finished elevation photos from each side of the home showing the full installed roof cover.

- 📷 **Documentation:** 4 photos from different areas showing that drip edge is installed

- 📷 **Documentation if closed cell spray foam is NOT used:** signed and sealed letter from professional engineer verifying existing roof deck attachment per Section 3.2



- ☐ **For Hail Supplement Only:** Verify Roof Cover Impact Rating (Section 7.2 or 7.3)

- 📷 **Documentation:** 1 photo of shingle packaging showing hail rating OR product information showing hail rating

- ☐ Verify Sealed Roof Deck (SRD) (Section 3.2)

- 📷 **Documentation if closed cell spray foam is used:**

- 4 photos from different areas within attic showing spray foam installation at sheathing joints and roof framing members.

- Documentation from the installing contractor identifying the manufacturer and product

- 📷 **Documentation if verifying existing underlayment:**

- 4 photos of SRD captured before underlayment and roof cover were installed



EXISTING ROOF CHECKLIST (continued)



☐ **For Hurricane Only:** Verify Attic Vents and Covers (Section 3.3)

- Documentation:** Minimum of 1 legible photo of packaging for each roof mounted vent showing manufacturer, model and TAS 100(A) rating. Product information (pdf) may also be included.
- Documentation:** 1 photo of each gable end vent that is open to the attic space, showing a temporary cover to be used when a storm approaches and that permanent hardware, for attaching the cover is installed.

☐ Verify Roof-mounted Photovoltaic (PV) Systems (Section 3.4)

- Documentation:** Letter of compliance from professional engineer as described in Section 4.10
- For Hail Supplement Only:** Documentation of PV hail rating, such as FM approval or UL test report (Refer to Section 7.5)



☐ For Hail Supplement Only if Skylights are present, Verify Hail Impact Rating (Section 7.4)

- Documentation:** 2 photos for each skylight; one overall photo and one photo showing label with impact rating OR alternate documentation of skylight hail rating such as FM approval or Miami-Dade NOA